



45 School Street
Philippi, WV 26416

Mr. Eddie Vincent
Superintendent

COMMITTED TO LEARNING FOR ALL

July 16, 2024

Request for Formal Bid:

Barbour County Schools is seeking proposals from qualified individuals or organizations to provide services as a School Improvement Specialist at Philippi Elementary School. This role is critical in supporting our ongoing efforts to enhance educational outcomes and ensure the success of our students and staff.

Scope of Work

The School Improvement Specialist will be responsible for:

- Conducting comprehensive needs assessments to identify areas for improvement.
- Implementing goals from the strategic plans for school improvement.
- Providing professional development and coaching to teachers and staff.
- Monitoring and evaluating the effectiveness of improvement strategies.
- Collaborating with school leadership to align improvement initiatives with school goals.

Requirements

Prospective bidders must meet the following criteria:

- Demonstrated experience in school improvement and educational leadership.
- Proven track record of successful implementation of school improvement plans.
- Strong communication and interpersonal skills.
- Ability to work collaboratively with diverse stakeholders.
- Relevant educational qualifications and certifications.

Submission Guidelines

Interested parties should submit a detailed proposal including:

- An overview of your qualifications and experience.
- A description of your approach to school improvement.
- Examples of past successes in similar roles.
- A proposed timeline and budget for the project.
- References from previous clients.

Deadline

All proposals must be submitted by 4:00pm on Monday, July 22, 2024. Submissions should be sent to:

Gabrielle Rhodes

Email: grhodes@k12.wv.us

Selection Process

Proposals will be reviewed by a committee of stakeholders. The selection will be based on the past working history in Barbour County Schools, qualifications, experience, approach, and proposed budget.

We look forward to receiving your proposal and partnering with you to drive meaningful improvements at Philippi Elementary School.

Office of Title I and PK – 5 Curriculum and Instruction

Gabrielle Rhodes, Director

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